

Packaging Policies and Specifications



Description of the Tool

By examining your packaging you can decide what is important for you in terms of weight and volume of packaging, recyclability and recycled content. Priorities may include:

- Preventing or minimising packaging waste where it occurs.
- Working with suppliers to implement reusable packaging systems.
- Recycling back-door packaging waste at all of your premises.

Benefits of the Tool

Developing a Packaging Policy communicates your packaging priorities to staff, suppliers and customers. Developing Packaging Specifications allows you to implement this policy with your suppliers to deliver product and packaging that fits your chosen priorities.

Possible Challenges

Sometimes conflicts arise when deciding priorities. Using a lightweight, but difficult to recycle plastic for example.

Further Information

Contact Repak for further advice on Packaging Policies and Specifications:

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or
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**Company X
Preferred Packaging Specification**

This specification outlines the requirements for packaged product deliveries to 'Company X', in line with its Packaging Policy. While some details are preferred, as opposed to required, any variations must be agreed and signed by both the supplier and the 'Company X' account manager before delivery of product to 'Company X'. This specification forms part of the supply contract.

Legislative and Standardisation Requirements:
Any company supplying packaged product to 'Company X' must comply with the following legislative requirements:

- Leg001 Directive 2004/12/EC of 11 February 2004 on Packaging and Packaging Waste, and its amendments.
- Leg002 S.I. No. 798, The Waste Management (Packaging) Regulations 2007, and any future amendments.
 - including the Essential Requirements of Packaging (Part VI) of the regulations, and
 - including additional obligations on major producers (Part III), if relevant, through self-compliance or membership of an Approved Body (i.e. Repak).

Consideration should also be given to the following standards:

- Sta001 EN ISO 9001:2000 Quality Management System Standard, and its amendments.
- Sta002 BRC/OP Global Standard 2004 on Food Packaging & Other Packaging Materials, and its amendments.

Waste Management System
Any company supplying packaged product to 'Company X' must review their packaging for the following:

- Res001 Ensure design of packaging system has been optimized (Primary, secondary and tertiary).
- Res002 Ensure packaging weight has been minimized.
- Res003 Ensure packaging materials have been simplified (e.g. avoid composite material where possible).
- Res004 Ensure pallet volume has been maximized.
- Res001 Use returnable secondary and tertiary containers where possible.
- Res002 Use 4 way entry GKN Blue Chip pallets (1000mm x 1200mm) where possible.
- Rec001 Ensure all packaging can be recycled in the market in which it has been sold.
- Rec002 Consider the use of recycled material in the packaging, where possible.
- Rec003 Consider the use of sustainable resources for packaging materials, where possible (e.g. pulp in paper, cardboard and wood).
- Rec004 Where space allows, a plastic identification code should be used on all plastic packaging, aiding its separation and recycling.

Additional Requirements

- Add001 Each pallet should not have overhang and loaded pallet height should not exceed 1670 mm.
- Add002 The net weight of each loaded pallet should not exceed 1000kg.
- Add003 Stretch or shrink wrapping, slipsheets and pallet top protection should only be used if absolutely necessary.
- Add004 Merchandised display packaging must be removed from the store by the merchandiser.

Address Information
This specification should be signed and returned by all 'Company X' suppliers to the following address:

'Company X'	e-mail:	xxx@companyx.ie
Address Line 1	fax:	01 xxx xxxx
Address Line 2	telephone:	01 xxx xxxx

Signed for 'Company X': _____ Signed for Supplier: _____

'Company X' Packaging Policy.

Packaging is an essential part of the supply chain. It contains, protects and preserves products; provides an efficient means of handling and delivering product; conveys essential information and presents the product for sale. Good packaging design ensures that all of these packaging functions can be carried out with minimum negative impact on the environment.

While 'Company X' recognises the importance of packaging, we do not want our packaging to have an adverse impact on the environment. We strive to use the minimum required amount of packaging, made from appropriate materials, and with a maximum possible recycled content. This is achieved through the principles of the Waste Management Hierarchy by:

- Preventing or minimising packaging waste where it occurs.
- Working with suppliers to implement reusable packaging systems.
- Recycling back-door packaging waste at all of our premises.

By using a 'Preferred Packaging Specification' we encourage our suppliers to:

- Optimise packaging through superior packaging design.
- Choose packaging materials that are locally recyclable.
- Select materials with a high recycled content.
- Choose sustainable sources for packaging materials.

'Company X's' packaging complies with applicable Irish Legislation (The Waste Management (Packaging) Regulations, 2007), the Essential Requirements contained therein and EU Legislation (Directive 2004/12/EC on Packaging and Packaging Waste), and their amendments.

Signature: _____ Date: _____